

Exhibit

31

Subject: FW: AAC Integration Kick-off meeting
Location: Foothills Conference Room - Madison 28773262337 code 8695497 (call in number subject to change depending on availability)

Start: Mon 9/28/2009 11:00 AM
End: Mon 9/28/2009 12:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Shaw, Trevor W.
Required Attendees: Brown, Kim; Gyure, Jason; Mustian, Roger T.



Functional area AAC - Draft IT F100 F100 for AAC 17
lead chart 22 ... Plan 09130... Sep 2009.ppt

Integration Functional Areas and Leads

Business Area	Remittent Lead	AAC Counterpart
Close	Jesse Walcott	Kevin Brittingham / Lynsey Thompson
Accounting	Jason Gyure	Lynsey Thompson (New Hire to take over)
Financial Reporting	Melissa Anderson	Lynsey Thompson (New Hire to take over)
Treasury	Kim Brown	Lynsey Thompson (New Hire to take over)
Tax	Julie Sears	Lynsey Thompson (New Hire to take over)
IT	Jeff Constantin	Lynsey Thompson
Human Resources	Melissa Corfield	Lynsey Thompson
Sales	Jay Bunting	Kevin Brittingham
Legal	Fred Roth	Kevin Brittingham
Compliance and Governance	Roger Mustian	Kathy Wagoner / Lynsey Thompson

Confidential

- 1 -